

**Tres Palacios Oaks Property Owners Association
Board Meeting Minutes
May 15, 2018**

Tres Palacios Oaks Property Owners Association Board of Directors meeting was held at the TPOPOA Business Office, May 15, 2018. The meeting convened at 6:00 P.M. Members of the Board of Directors in attendance: President – Gretchen Leatherwood, Vice President – Michael Ellis, Secretary/Treasurer – Ralph Conklin, Members - Sandy Frick, Billy Welsh, Tommy Murphy

Approval of Minutes: Annual Meeting, April 21, 2018

Motion – Mike Ellis
2nd – Ralph Conklin

Unfinished Business:

1. Signers for bank accounts. All have to go together. Plan is to go at 9:00 am Friday, May 18, 2018. Also, need to split account into two (2) accounts. One will be general operations fund and other road maintenance fund. Candice will be able to go with Board Members to help with transaction.
2. Board Members had Faltisek Paving Partnership, LTD come out to go over site so that they could give bid on chip sealing road. Faltisek Paving decided to not submit a bid because job not big enough. Gary Hickl will be back out to work on culverts. Discussed the size of culverts. Up to \$2000.00. Find roads that need gravel and get a list for Gary.

New Business:

1. Action on overdue account balances. Full time residents – all but one gate card will be deactivated. Weekenders/campers/day use only – all gate cards will be deactivated. All contractor cards will be deactivated and invoices mailed to trash service companies.

Motion – Tommy Murphy
2nd – Mike Ellis

2. Credit Card – TPOPOA will be accepting credit cards for payments on accounts.

Motion – Sandy Frick
2nd – Tommy Murphy

3. Locks at office – Locks at office will not be changed.

Motion – Sandy Frick
2nd – Tommy Murphy

4. Keys for Board Members:

Tommy Murphy – Burn Pile, Office, Pool

Billy Welsh – Burn Pile, Pool

Gretchen – Office, Pool, Burn Pile

Ralph – Office, Pool, Burn Pile

5. Pressure Washer – Mike Ellis has a pressure washer that he will donate to TPOPOA, will have it looked at. Billy & Tommy are in charge of getting a weed Eater and pressure washer for TPOPOA.

Motion – Sandy Frick

2nd – Billy Welsh

6. TPOPOA needs to get business cards to place in office with TPOPOA contact information.

Motion – Tommy Murphy

2nd – Billy Welsh

7. We will start invoicing property owners next week for the \$10.00 annual assessment fee. The fee will be due July 1, 2018.

Motion – Sandy Frick

2nd – Billy Welsh

8. Property Liens - Jim Leatherwood has volunteered his time to research the lien process and get with attorney to peruse action on delinquent property owners.

Motion – Ralph Conklin

2nd – Tommy Murphy

9. Security Cameras – Two bids are enclosed. \$4200.00 – upgrade camera to 16- it will be its own system – other camera bid is \$2024.06. Accept bid from VCS for \$4198.86. Gretchen will check into getting high definition camera at gate.

Motion – Mike Ellis

2nd – Tommy Murphy

10. Meeting Hours and dates – Tabled

11. Hot Dog Party – May 26, 2018

Motion - Sandy Frick

2nd – Tommy Murphy

Adjournment: 8:02

Minutes By:

Date Approved: